

## AGENDA

Yerba Buena Community Benefit District  
Executive Committee Meeting  
September 3, 2009  
1:30-3:00 pm

Westfield Management Offices  
(865 Market Street, Level N5)



*Please use the elevators located on Market Street adjacent to L'Occitane and Swarovski. In case you get lost or need assistance, please contact the Management Office at 415.512.6776.*

All YBCBD committee meetings are open to the public. Attendees may address the committee on items appearing on the agenda and may also address the committee on items not listed on the agenda during the General Public Comment period, so long as the matters addressed fall within the scope of the committee's authority. Each speaker shall have no more than 2 minutes to address the committee.

### OPEN SESSION 1:30 pm

- A. CALL TO ORDER AND REVIEW OF PUBLIC COMMENT GUIDELINES (1:30pm)
- B. APPROVAL OF MINUTES (1:32pm)
- C. CHAIR/EXECUTIVE COMMITTEE REPORT (1:34pm)
  - C-1 DISCUSS board composition re: departing members – Berg, Brown, Chappell. (Almond)
  - C-2 APPROVE moving to monthly meetings on the 4<sup>th</sup> Thursday of the month, starting Sept 24. (Almond)
  - C-3 REVIEW/DISCUSS/APPROVE conflict of interest policy for committees. (Almond)
  - C-4 RECEIVE UPDATE/DISCUSS recommendations for new committee chairs. (Almond)
  - C-5 DISCUSS establishing a recruitment committee for Executive Director selection. (Almond)
- D. SERVICES COMMITTEE CHAIR REPORT (2:00pm)
  - D-1 RECEIVE UPDATE on services committee discussion. (Maupin)
- E. MARKETING COMMITTEE CHAIR REPORT (2:10pm)
  - E-1 RECEIVE UPDATE on marketing committee discussions. (MacFadyen)
  - E-2 DISCUSS/APPROVE up to \$2,000 for Fall News Bulletin. (MacFadyen)

F. EXECUTIVE DIRECTOR REPORT (2:20pm)

F-1 REVIEW/DISCUSS/APPROVE draft personnel policies to be presented to the Board of Directors for approval. (Maupin)

G. GENERAL PUBLIC COMMENT ON ITEMS NOT ON AGENDA (2:55pm)

H. ADJOURN (3:00pm)

Please RSVP to Paolo Cosulich-Schwartz ([pcosulich@ybcbd.org](mailto:pcosulich@ybcbd.org) or 415/644-0728) by 5:00 p.m. Wednesday, September 2, 2009.

Next Executive Committee Meeting

Thursday, September 24 – 1:30 to 3:00 p.m.

Westfield Management Offices (865 Market Street, Level N5)