

**Yerba Buena Community Benefit District  
Board of Directors Meeting  
April 14, 2009  
4-6pm**

**Nordstrom (865 Market Street, 5<sup>th</sup> Floor, Conference Room)**

*To access Nordstrom's Conference Room located on Level N5, please use the elevators located on Market Street adjacent to L'Occitane and Swarovski. In case you get lost or need assistance, please contact the Westfield Management Office at 415.512.6776*

**All YCBCD Board meetings are open to the public.**

--AGENDA --

<b>TIME</b>	<b>ITEM</b>	<b>ACTION</b>	<b>SPEAKER</b>
<b>4:00pm</b>	<b>Call to Order</b> <ul style="list-style-type: none"> <li>• Public Comment Guidelines</li> </ul>		<b>Almond</b>
4:00-4:10pm	Introductions	Discussion	Almond
4:10-4:20pm	Chair's Report <ul style="list-style-type: none"> <li>• Heather Hoell Update</li> <li>• General Business</li> <li>• Conflict of Interest Policy</li> </ul>	Information	Almond
4:20-4:25pm	Minutes	Approval	Almond
4:25-4:50pm	Executive Committee <ul style="list-style-type: none"> <li>• Legal Services</li> <li>• Interim Executive Director/CompassPoint (closed session) <ul style="list-style-type: none"> <li>○ Public Comment on matters pertaining to this item</li> <li>○ Vote on whether to hold a closed session to discuss legal contracts</li> <li>○ Reconvene in open session</li> <li>○ Vote to disclose actions in closed session</li> </ul> </li> <li>• Insurance</li> </ul>	Approval Information Information Approval Approval Information	Almond/Goldes

4:50-5:15pm	Finance Committee <ul style="list-style-type: none"> <li>• Assessment/Revenue Update</li> <li>• Investment Policy</li> <li>• Bank Accounts</li> <li>• Hardship Policy</li> </ul>	Information Approval Approval Approval	Almond/Goldes
5:15-5:35pm	Services Advisory Committee <ul style="list-style-type: none"> <li>• Contractor Recommendation</li> </ul>	Approval	Brennan
5:35-5:45pm	Marketing/PR Committee <ul style="list-style-type: none"> <li>• YBCBD Brand</li> <li>• Intro Mailer</li> <li>• Strategic Plan</li> </ul>	Information Information Information	MacFadyen
5:45-5:50pm	Staff Report <ul style="list-style-type: none"> <li>• Staff Update</li> <li>• Interim Staff Billing</li> </ul>	Information Approval	DeCarlo
5:50-6:00pm	Public Comment (items not on agenda)	Information	
<b>6:00pm</b>	<b>Adjourn</b>		Almond

Please RSVP to Katie DeCarlo ([katie@yerbabuena.org](mailto:katie@yerbabuena.org) or 415/541-0312) by **Monday, April 13, 2009.**